

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
February 9, 2015
Council Chambers

1. Items for Discussion

- a. Diversity Commission (*Tab 01*)(30 min)
- b. Comprehensive Parking Follow-up (*Tab 02*)(90 min)

2. Information Memorandums

- a. Utility Department Capacity Report (*Tab 03*)
- b. Rules of Procedure (*Tab 04 – as provided by Council Member Butler*)
- c. Environmental Advisory Commission Annual Report (*Tab 05*)

3. Additions to Future Council Meetings (*Tab A*)

4. Council Invitations

February 7 – Major Issues Special Meeting, 9 a.m., Utilities Maintenance Bldg.

February 8 – The Historic Murder Trial of George Crawford, 2 p.m., Thomas Balch Library

February 10 – Town Council Group Photo Shoot, 7 p.m., Council Chambers

February 22 – We Shall Not Be Moved: The Jackson Woolworth's Sit In and the Movement it Inspired, 2 p.m., Thomas Balch Library

March 1 - Home Squadron, 2 p.m., Thomas Balch Library

March 5 – African American Historical and Genealogical Research, 10 a.m., Thomas Balch Library

March 6 – Town Hall Art Exhibit Opening “Observations Inside and Out”, 6-9 p.m., 1st Floor, Town Hall

March 8 – Lessons from the Hanoi Hilton, 2 p.m., Thomas Balch Library

March 12 – Beat the Odds Event, 5-7 p.m., Tally Ho Theatre

March 14 – Budget Work Session, 9 a.m. – 4 p.m., Council Chambers

March 15 – Crisis in the Mediterranean, 2 p.m., Thomas Balch Library

TOWN OF LEESBURG

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25 West Market Street

AGENDA

Town Council Meeting
February 10, 2015
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Hammler
3. SALUTE TO THE FLAG: Mayor Umstattd
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of January 26, 2015
 - b. Regular Session Minutes of January 27, 2015
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Certificates of Appreciation – Girl Scout Troop 6752
 - b. Certificates of Appreciation – Brownie Troop 2718
 - c. Proclamation – Black History Month
 - d. Certificates of Appreciation – Boards and Commission Members
 - e. Presentation – Fill the Boot Program for Muscular Dystrophy (Janice Reardon and Barry Smith)
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Town Hall Art Exhibit (*Tab 06*)

RESOLUTION

Approval of Art Exhibit by Laura Mazer in the Leesburg Town Exhibit Hall

- b. Appropriating Proceeds from the Jingle Jam (*Tab 07*)

RESOLUTION

Approving Supplemental Appropriation of \$9,735 Resulting from the 2014 Net Proceeds of the Jingle Jam Concerts

- c. Time Extension for PMW Farms (Tab 08)

RESOLUTION

Authorizing a Time Extension for Completion of the Public Improvements for PMW Farms – Fort Evans Road Phase 2 and Riverside Parkway (TLCD 2009-0019)

- d. Assigning FY 2014 General Fund's Unassigned Fund Balance for the Capital Asset Replacement Fund and the Debt Service Reserve (Tab 09)

RESOLUTION

Assigning General Fund Unassigned Fund Balance in the Amount of \$3,682,242 for the Replacement of Capital Asset Replacement Fund and Accumulating Funds for Debt Service Reserve

10. PUBLIC HEARINGS

- a. Crosswalk Fines (Tab 10)(20 min)

ORDINANCE

To Amend and Ordain Chapter 32 (Traffic and Vehicles), Article II (Administration and Enforcement), Division 2 (Violations), Section 32-64 (Increased Penalty for Failure to Yield at Crosswalk)

- b. 2014 Zoning Ordinance Batch Amendments (Tab 11)(60 min)

ORDINANCE

Amending Article 3 Review and Approval Procedures; Article 6 Nonresidential Zoning Districts; Article 8 Planned Development Districts; Article 9 Use Regulations; Article 10 Density/Intensity & Dimensional Standards; Article 11 Parking, Loading and Pedestrian Access; Article 12 Tree Preservation, Landscaping, Screening, Open Space and Outdoor Lighting; Article 13 Flood Protection; Article 15 Signs; and Article 18 Definitions.

11. RESOLUTIONS AND MOTIONS

- a. None.

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three day's notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.